

**Senior Center Volunteer Confidentiality Statement
Southern Alabama Regional Council on Aging (SARCOA)
Area Agency on Aging**

Confidentiality Statement

Information contained in the _____ Senior Center records must be maintained in a confidential manner at all times.

As a volunteer that has access to record in computer information systems or any other source, you are required to maintain this information in a confidential manner. The unauthorized access to, modification, deletion, or disclosure of information in any such system may compromise the integrity of the system or otherwise violate individual rights of privacy and/or constitute a criminal act.

Distribution and/or reproduction of any record or information outside the intended and approved use is strictly prohibited. Illegal access or misuse of this information is punishable by fine and/or imprisonment.

I acknowledge and agree to the above requirements.

Date _____

Print Name _____

Sign Name _____